**LOCATION**

<table>
<thead>
<tr>
<th>Property Name:</th>
<th>Street Address:</th>
<th>City:</th>
<th>Zip Code:</th>
<th>Locality:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Within Corporate Limits: [ ] Yes [ ] No  
Office Park/Research Park: [ ]  
Foreign Trade Zone: [ ] Yes [ ] No  
Hub Zone: [ ] Yes [ ] No  
New Market Tax Credit Zone: [ ] Yes [ ] No  

**OWNERSHIP**

<table>
<thead>
<tr>
<th>Available for Lease:</th>
<th>Available for Lease/Purchase:</th>
<th>Lease Type:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Yes [ ] No</td>
<td>[ ] Yes [ ] No</td>
<td></td>
</tr>
</tbody>
</table>

Minimum Lease Rate (per sq. ft.): [ ]  
Maximum Lease Rate: [ ]  

<table>
<thead>
<tr>
<th>Available for Sale:</th>
<th>Sale Price:</th>
<th>Publicly Owned:</th>
<th>Date Available:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Yes [ ] No</td>
<td></td>
<td>[ ] Yes [ ] No</td>
<td></td>
</tr>
</tbody>
</table>

Owner: [ ]  
Phone:  
E-Mail:  

Broker Contact:  
Phone:  
E-Mail:  

Submitted By:  
Date Submitted:  

**SPECIFICATIONS**

<table>
<thead>
<tr>
<th>Total Building Space (sq. ft.):</th>
<th>Total Available:</th>
<th>Maximum Contiguous:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Contiguous To Floor:  
Total Space Per Floor:  
Office:  
Other:  
Minimum Space Available:  
Number of Floors:  

Multi-Tenant: [ ] Yes [ ] No  
LEED Certified: [ ] Yes [ ] No  
Class A: [ ] Yes [ ] No  

Heat:  
A/C:  
Recent Use:  

**CONSTRUCTION**

<table>
<thead>
<tr>
<th>Construction Type:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Construction Year:  
Year of Additions:  
Roof Type:  
Sprinkler Type:  
Floor Type:  
Floor Reinforced: [ ] Yes [ ] No  
Raised Floor: [ ] Yes [ ] No  

Floor Thickness (inches):  
Insulation: [ ] Yes [ ] No  
Insulation Location:  
Insulation Thickness:  

**SITE SPECIFICATIONS**

<table>
<thead>
<tr>
<th>Site Acreage:</th>
<th>Additional Acreage Available:</th>
<th>Conforms to Present Zoning:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>[ ] Yes [ ] No</td>
</tr>
</tbody>
</table>

Zoning Classification:  
Zoning Restrictions:  

On-Site Parking: [ ] Yes [ ] No  
Number of Employee Parking Spaces:  
FEATURES

Call Center
Call Center: Yes ☐ No ☐  Call Center Space (sq. ft.): ______________  Number of Workstations: ______________
Plug and Play: Yes ☐ No ☐

Data Center
Data Center: Yes ☐ No ☐  Data Center Space (sq. ft.): ______________

Clean Room
Available: Yes ☐ No ☐  Space (sq. ft.): ______________  Class: ______________

Lab Space
Lab Type: ______________  Lab Space (sq. ft.): ______________  Number of Labs: ______________
Most Recent Use of Space: ___________________________  Construction Year: ______________
Year of Additions: ______________  Existing Equipment: ___________________________
Shared Services: ___________________________  Additional Fit-Out Required: Yes ☐ No ☐
Time Needed for Fit-Out: ______________  Lease Rate (per sq. ft.): ______________

Other
Computer Room: Yes ☐ No ☐  Other Features: ___________________________

UTILITIES

Electric Power
Name of Primary Supplier: ___________________________  Name of Secondary Supplier: ___________________________
Redundant: Yes ☐ No ☐  Voltage: _____  Phase: _____  Amps: _____  Electric UPS: Yes ☐ No ☐  Generator: Yes ☐ No ☐

Natural Gas
Name of Supplier: ___________________________  Distance from Property (feet): ______

Water
Water Provider: ___________________________  Distance from Property (feet): ______

Sewer
Sewer Provider: ___________________________  Distance from Property (feet): ______

Telecommunications
Primary Telecommunications Provider: ___________________________
Other Providers: ___________________________
Fiber: Yes ☐ No ☐  Distance to Fiber (feet): ______________  Redundant Routes: Yes ☐ No ☐
Wireless Broadband: Yes ☐ No ☐  Sonet Ring: Yes ☐ No ☐
Other: ______________
# TRANSPORTATION

**Highway**

Name/Route Number of Highway or Street Serving Property: _______________________________________________________

**Public Transportation**

- [ ] Bus
- [ ] Rail
- [ ] Water

## COMMENTS

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

To be included in our VirginiaScan sites and buildings search system, a valid street address or nearest street intersection **must** be provided. If a valid street address is not available, an aerial photograph or tax map showing the location of the building **must** be provided. Color photographs of the exterior and interior of the building should also be included, as well as any available floor plans, site plans, etc. Digital images are welcome and may be e-mailed to mmende@vedp.org. This form should be returned to:

**VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP**

RESEARCH DIVISION

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