**FINAL REPORT**

**COMMONWEALTH’S DEVELOPMENT OPPORTUNITY FUND**

**PROJECT SUMMARY:**

|  |  |
| --- | --- |
| Project |  |
| Location |  |
| Amount of Grant |  |
| Performance Date |  |

**PROJECT PERFORMANCE:1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Performance Measurement** | **Target** | **As of \_\_\_\_** | **% Complete** |
|  |  |  |  |
| **New Jobs** (over \_\_\_ baseline)2 |  |  |  |
| **Capital Investment** (provide breakdown below)3 |  |  |  |
| **Average Annual Wage** |  |  | N/A |
| **Standard Fringe Benefits** (check one) | Yes | No | N/A |

|  |  |
| --- | --- |
| **Capital Investment Breakdown** | **Amount** |
|  |  |
| Land | $ |
| Land Improvements | $ |
| New Construction or Expansion | $ |
| Renovation or Building Upfit | $ |
| Production Machinery and Tools | $ |
| Furniture, Fixtures and Equipment | $ |
| Other |  |
| **Total** | **$** |

1Final, actual performance will be reported on VEDP’s public reporting website.

2Attach the Company’s Quarterly Payroll Reports (Form FC-20) filed with the Virginia Employment Commission for the quarters ended \_\_\_\_.

3 Data will be verified using records from the Commissioner of the Revenue and invoices.

**LOCAL MATCH:**

|  |  |
| --- | --- |
| Committed |  |
| Actual |  |

**COMMENTS:**

Discuss the project status or the importance of the project to the locality and the region.

**TO BE CERTIFIED BY AN OFFICER OF THE COMPANY:**

I certify that I have examined this report and to the best of my knowledge and belief, it is true, correct, and complete.

Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Official Title

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TO BE CERTIFIED BY A REPRESENTATIVE OF THE LOCALITY:**

I certify that I have examined this report and to the best of my knowledge and belief, it is true, correct, and complete.

Locality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Official Title

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return to:

Sujin Kim

Incentives Reporting Coordinator

Virginia Economic Development Partnership

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