

**Minutes
Personnel Committee Meeting
Board of Directors of the Virginia Economic Development Partnership Authority
March 19, 2026
8:30 a.m.**

**One James Center, 8th Floor – Monroe Room
Richmond, Virginia**

Welcome and Call to Order

The meeting was called to order at 8:30 a.m. by Committee Chair Will Sessoms. A quorum was present.

Committee Members Present: Bill Hayter, Rick Harrell, John Hewa, Todd House, Connie Loughhead, April Kees, Will Sessoms

Committee Members Absent: None

Public Comment Period

Chair Sessoms solicited public comments. There were none.

Approval of Minutes for March 16, 2026, Meeting

Chair Sessoms asked for approval of the minutes from the March 16, 2026, Personnel Committee meeting. Upon motion by Mr. House, seconded by Ms. Kees, the motion was unanimously approved.

Closed Meeting

A motion was made by Mr. Hayter and seconded by Ms. Kees for the Personnel Committee to convene a closed meeting to discuss personnel issues pursuant to Subdivision A 1 of §2.2-3711 of the Code of Virginia, which allows for the discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific employees of the Board.

The motion was unanimously approved.

Certification of Closed Meeting

After the Committee reconvened in open meeting, Counsel certified the closed meeting via a roll call vote:

Do you certify that to the best of your knowledge, (i) only public business matters lawfully exempted from the open meeting requirements of FOIA were discussed in the closed session, and (ii) only such matters as were identified in the motion to go into the closed session were heard, discussed, or considered during the closed meeting?

Upon the vote:	Mr. Sessoms	Aye
	Mr. Harrell	Aye
	Mr. Hayter	Aye
	Mr. Hewa	Aye
	Mr. House	Aye
	Ms. Kees	Aye
	Ms. Loughhead	Aye

Next Meeting and Adjournment

The next meeting of the Personnel Committee has not yet been scheduled. There being no further business, the meeting was adjourned at 8:39 a.m.

DRAFT