

**Minutes  
Personnel Committee Meeting  
Board of Directors of the Virginia Economic Development Partnership Authority  
September 11, 2025  
1:00 p.m.**

Virtual Meeting

**Welcome and Call to Order**

The meeting was called to order at 1:00 p.m. by Committee Chair Will Sessoms. A quorum was present.

Committee Members Present: Stephen Edwards, Bill Hayter, Connie Loughhead, April Kees, Will Sessoms

Committee Members Absent: Rick Harrell, Todd House, Secretary Juan Pablo Segura

Other Committee Members Present: John Hewa

**Public Comment Period**

Chair Sessoms solicited public comments. There were none.

**Approval of Minutes for June 12, 2025, Meeting**

Chair Sessoms asked for approval of the minutes from the June 12, 2025, Personnel Committee meeting. Upon motion by Mr. Edwards, seconded by Ms. Loughhead, the motion was unanimously approved.

**Closed Meeting**

A motion was made by Mr. Hayter and seconded by Mr. Edwards for the Personnel Committee to convene a closed meeting to discuss personnel issues pursuant to Subdivision A 1 of §2.2-3711 of the Code of Virginia, which allows for the discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific employees of the Board.

The motion was unanimously approved by roll call vote.

**Certification of Closed Meeting**

After the Committee reconvened in open meeting, Counsel certified the closed meeting via a roll call vote:

Do you certify that to the best of your knowledge, (i) only public business matters lawfully exempted from the open meeting requirements of FOIA were discussed in the closed session,

and (ii) only such matters as were identified in the motion to go into the closed session were heard, discussed, or considered during the closed meeting?

Upon the vote:	Mr. Sessoms	Aye
	Mr. Edwards	Aye
	Mr. Hayter	Aye
	Mr. Hewa	Aye
	Ms. Loughhead	Aye
	Ms. Kees	Aye

**Motions**

A motion was made by Mr. Hayter and seconded by Mr. Edwards to recommend the CEO FY26 goals discussed during the closed meeting to the VEDP Board of Directors for approval. The motion was unanimously approved.

**Next Meeting and Adjournment**

The next meeting of the Personnel Committee will be on September 18, 2025, at 8:15 a.m.

The meeting was adjourned at 1:18 p.m.