**VBRSP Accelerated Site Characterization Application**

**Application Instructions**

Carefully review the VBRSP Guidelines and the application requirements before completing and submitting an application.

*Applications will be accepted, on a rolling basis, beginning July 1, until the monies available for the Enhanced Site Characterization step of the VBRSP have all been allocated.* *Only timely-filed, complete applications will be considered.*

*Use the Provided Format*: Applicants must use the format provided and respond using a font size of no less than 12.

*Use the Space Provided*: All questions should be answered within the space provided. The following **List of Attachments\*** are required, as applicable, and must be placed at the end of the application, and listed in order:

Attachment A – Documentation of Ownership

Attachment B – Site Characterization Report

Attachment C – Scope, budget, and timeline for work

Attachment D – Evidence of local match

\* In some cases, more than one document may be needed to for a particular attachment. In this instance, please label the documents A-1, A-2, and so forth.

*Application Questions and Submittal*: Applications will be accepted on a rolling basis until funds are depleted. Applications must be submitted **electronically**.

Submit questions and applications to:

VBRSP Project Review Committee

Virginia Economic Development Partnership

(804) 545-5786

[sites@vedp.org](mailto:sites@vedp.org)

**Accelerated Site Characterization Application**

**Applicant Data**

Applicant Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Contact

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secondary Contact

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Location Data**

Site Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Locality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Site Location (Latitude, Longitude): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

iVS/VirginiaScan Property ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ownership Status (Circle One): Private Public Private with Public Option

Property Owner (Name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Scope**

Provide a description and/or list of the proposed project scope and planned completed reports:

Provide a timeline for the scope of work. In the timeline, outline key project milestones. Please provide a month and year for each milestone:

Provide the name of the firm(s) or entity responsible for implementing the scope of work (if determined):

**Budget**

**Detailed Budget & Narrative**

Estimated total cost for proposed project scope ($)

*(Please provide a detailed cost estimate in the form of a proposal or estimate as an attachment.)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VBRSP funding request ($):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of Matching funds for proposed project scope ($): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VBRSP-defined distress level of the locality where the site is located: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**General Site Data Continued**

**General Site Data**

Current VBRSP Tier Level (from VirginiaScan or Site Characterization report):\_\_\_\_\_\_\_\_\_\_\_\_

Total site acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acreage suitable for construction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Largest contiguous developable acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current zoning classification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zoning description/restrictions and rezoning process:

Is the site currently under consideration by an active project? (Yes/No): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, at what stage of the site selection process? (Request for information, desktop analysis, site tours, etc.):

How is the site currently being used? (i.e., farming, etc.):

What were the prior uses of the project site? How has site prior use been confirmed?:

**Site Transportation Data**

Proximity to interstate (miles): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proximity to four-lane divided highway (miles): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the site rail served? (Yes/No): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rail provider(s) serving the site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Distance to rail connection (feet): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is there documentation from the rail provider confirming

that the site can be rail-served? (Yes/No): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If so, indicate date of documentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Utility Data**

*Identified utilities should reflect those which would serve industrial grade projects. If multiple options are available, identify the most likely connection points to serve targeted projects.*

Electric provider serving project site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Natural gas provider serving project site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Water provider serving project site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sewer provider serving project site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Environmental Studies**

Check Yes or No if the studies have been previously completed *and* are up to date. If you are unsure, check No.

|  |  |  |
| --- | --- | --- |
| Report Name | Yes | No |
| Phase I Archaeological or Cultural Resource Survey |  |  |
| Phase II Archaeological or Cultural Resource Survey |  |  |
| Phase I Environmental Site Assessment |  |  |
| Phase II Environmental Site Assessment |  |  |
| Geotechnical Report |  |  |
| Electrical Resistivity Tomography (ERT) |  |  |
| Threatened and Endangered Species Survey |  |  |
| Wetland/Stream Delineation |  |  |
| Wetland/Stream Determination by US Army Corp |  |  |
| Boundary Survey |  |  |
| Topographic Survey |  |  |
| American Land Title Association (ALTA) Survey |  |  |
| Floodplain Study |  |  |
| Traffic Impact Assessment |  |  |
| Preliminary Engineering Report (PER) |  |  |
| Market Demand and Sector Strategy |  |  |
| Utility Routing Plans |  |  |
| Roadway Design |  |  |

**Additional attached files (list here):**